



# NAFAS – Speakers

## Handy Hints for Members

### Votes of Thanks

A Vote of Thanks could be for a speaker, demonstrator or tutor. For the purpose of this help sheet the term ‘presenter’ has been used.

#### **Before the Show**

- Check that you know how to pronounce the presenters name. Ask the programme secretary or presenter if unsure. It may help to write their name down phonetically.
- Make sure that you have noted the title of the presentation.

#### **Content of Vote of Thanks**

- KISSS - Keep It Short, Sweet, Simple and Sincere.
- Pick just one or two points about the presentation. This is not the time for personal anecdotes or to retell the whole performance.
- Avoid saying what is not true as it detracts from your credibility.
- Be kind. Always remember that you are an ambassador for your club and NAFAS.
- Be positive and upbeat. There is always something good that you can find in any performance. It could be special containers, interesting colour harmonies, beautiful flowers, new techniques, suggestions for places to visit. The presenter’s stories may have been very inspiring or entertaining. If the presenter is just about to take part in a festival or competition you can also wish them well with that.

#### **Delivering the Vote of Thanks**

- Stand at the side of stage or hall, at floor level.
- Speak to the presenter but have eye contact with the audience.
- Deliver the Vote of Thanks with energy.
- Ask the audience to show their appreciation and lead the applause.
- Hand the meeting back to the Chairman.